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Ministry of Human Rights Islamabad  
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**TENDER**

**FOR**

**SUPPLY OF IT EQUIPMENT, MACHINERY & FURNITURE AT THE  
REGIONAL DIRECTORATES OF HUMAN RIGHTS LAHORE,  
KARACHI, PESHAWAR & QUETTA**

[www.mohr.gov.pk](http://www.mohr.gov.pk)

**Project Coordinator (SRDHR)**

Ministry of Human Rights, 9<sup>th</sup> floor, Kohsar Block, Pak Secretariat Islamabad.

Phone: 051- 9246099

Fax: 051- 9203132



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**Scope of Work, Timeframe**

Sr. No	Milestone	Time Period
1	Supply, Installation of equipment, Warranty and after Sale Service/ Support at the Regional Directorates of Human Rights Lahore, Karachi, Peshawar and Quetta.	4-6 weeks from date of signing of contract / issuance of purchase order.

**Supply, Installation of equipment, Warranty and after Sale Service/ Support at the Regional Directorates of Human Rights Karachi, Lahore, Peshawar and Quetta.**

Sr. No	Item	Regional Directorate Lahore	Regional Directorate Karachi	Regional Directorate Quetta	Regional Directorate Peshawar
		QTY	QTY	QTY	QTY
1	Switch	02	02	02	02
2	Passive Equipment (Installation, Commissioning & Warranty)	01	01	01	01
3	NG-Firewall/ Router	01	01	01	01
4	Data Rack	01	01	01	01
5	LED/ LCD 65" with Moveable Stand	01	01	01	01
6	UPS 5KVA	01	01	01	01
7	CCTV System	01	01	01	01
8	Video conference System	01	01	01	01



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**1. General Terms & Conditions**

**1.0** Bidder must be registered with Income Tax and Sales Tax Departments and must appear on the Active Tax Payers List of the Federal Board of Revenue (FBR).

**1.1** Bidder should never have been blacklisted by any Government Organization.

**1.2** Bidder with reasonable experience for accomplishing similar nature of assignments will be preferred. Bidder should provide value, size and nature of assignments done in the past with respect to requisitioned products/goods in this procurement.

**1.3** Bidder must have Technical Strength of at least three (03) qualified/certified professionals/trained resources to be able to carry out the installation, configuration, maintenance and repair of equipment's.

**1.4** Bidder shall be responsible for payment of any Duties/Taxes imposed by the Government of Pakistan during the payment of the project. The bid price MUST be inclusive of all the taxes.

**1.5** Bidder will not propose and deliver any kind of Refurbished/Used/End of Life/Near End of Life equipment and components.

**1.6** Bidder will provide a mandatory certificate (**Integrity Pact - Annexure B**) in case of procurement of goods & services worth Rs. 10 million or more as specified by regulation with approval of the Federal Government, between the Ministry of Human Rights (MoHR) and the suppliers or contractors. Failure to provide this Integrity Pact shall make the bid non-responsive.

**2. Instructions to Bidders**

**2.0** Detail of LOTs containing "Technical Specifications" is attached as "**Annexure-A.**"

**2.1** Bidder must provide on company's letter-head:

2.1.1 Name of the Organization

2.1.2 Complete Address of Head Office and Detail of sub-office(s) in Pakistan

2.1.3 Size of the Organization (No. of Employees)

2.1.4 Number of years of in Business

2.1.5 List of suitably qualified/certified human resource i.e. Engineers/IT Professionals

**2.2** Bidder should provide all details required in **Bid Form-2** and datasheets.



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- 2.3 Bidder should provide the financial details as per **Bid Form-5**.
- 2.4 The Bid Bond to be enclosed in a separate envelope, labelled as “**Bid Bond**”, and which should be sealed. It must be ensured that bid bond should not be in the same envelope as the financial proposal. In the Technical Bid, bidder must confirm on Company’s Letter Head that the Bid Bond is submitted as required by the Ministry of Human Rights (MoHR).
- 2.5 Envelope for Financial Proposals should clearly mark: “**Financial Proposal**”. Two hard copies of the Financial Proposal are required.
- 2.6 Main Envelope for Technical Proposal should clearly mark “**Technical Proposal**”. Main envelope for Technical Proposal should contain 02 hard copies and 02 soft copies (in CD/DVD format) of the Technical Proposal (each being physically separated, bound, sealed and labelled as “Technical Proposal”). Each envelope should contain similar supporting documents.
- 2.7 A Bid Bond, in the form of a Bank Draft/Pay Order in the name of D.D.O., Ministry of Human Rights, equivalent to 3% of the total cost of bid (LOT wise) should be submitted along with the tender. All proposals and prices shall remain valid for a period of 60 days from the closing date of the submission of the proposal.
- 2.8 The successful vendor shall be required to deposit in the form of a Bank Guarantee, a Performance Bond upon execution of the contract, a sum equivalent to ten percent (10%) of the contract value, this Bank Guarantee shall be issued by a scheduled bank operating in Pakistan and shall be kept valid from the date of issue, and should cover the warranty period after all contractual obligations have been fulfilled.
- 2.9 All payments in the proposal shall be quoted in Pakistani Rupees (PKR).
- 2.10 The End User Licenses/Warranties for the goods and Contracting Support Services will be in the name of procuring agency, for all the equipment and software(s) for the delivered equipment.
- 2.11 Hardware Equipment must have three (03) years of warranty, including parts and installation charges with onsite support.



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- 2.12** A Bidder, if he so chooses, can bid for selective LOT among (8) LOTs provided in the Schedule of Requirements “**Annexure - A**”. A Bidder is also at a liberty to bid for all the LOTs mentioned in the Schedule of Requirements.
- 2.13** However, Bidders cannot bid for partial quantities of items in the LOTs provided in Schedule of requirements. THE BIDS MUST BE FOR THE WHOLE LOT(s) AS REQUIRED IN THE SCHEDULE OF REQUIREMENT.
- 2.14** Bidder should clearly indicate the duration of delivery of equipment in the bid/proposal.

**3. Submission of Bids**

- 3.0** The bids shall be submitted in a sealed package or packages in such manner that the contents are fully enclosed and cannot be known until duly opened.
- 3.1** Proposals shall be submitted by hand or through courier so as to reach the address given below by the last date indicated for submission. PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.

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***Ministry of Human Rights***

***9<sup>th</sup> Floor, Kohsar Block, Pak Secretariat, Islamabad***

***Phone: 051-9246099, 051-9216406***

***Fax: 051- 9203132***

- 3.2** Bids may be submitted in a SEALED CONFIDENTIAL COVER at the address given above within (15) days from the date of appearance the tender in the press and must reach this office by 2:00 p.m. Technical Bids will be opened on same day at 02:30 p.m. in the presence of representatives of Responding Organizations/Bidders who wish to be present in the Committee Room of the Ministry of Human Rights.
- 3.3** Financial Bids will be opened for only Technically Qualified Bidders; whereas the Financial Bids of technically disqualified vendors shall be returned un-opened in connection with **PPRA Rule: 36(b)** in general and **PPRA Rule: 36-b (viii)** in particular.



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#### **4. Bids Evaluation**

The committee will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order. The committee will evaluate and compare the bids which have been determined to be substantially responsive. If a bid is not substantially responsive, it will be rejected by the committee and may not subsequently be made responsive by the Bidder by correction of the nonconformity. First of all, Qualification of the Bidder will be determined on the parameters listed below and after that Technical and Financial Evaluation (on the below mentioned criteria) will be completed.

#### **Qualification Criteria of the Bidder**

Initial Screening of bids will be done on the basis of following mandatory parameters. In case of deficiency, the bid will be declared as non-responsive.

1. NTN Certificate
2. GST Certificate
3. On Active Tax Payers List of F.B.R.
4. Organization Incorporation/Registration Certificate
5. Complete Organization Profile with Qualified Technical Team/Professionals
6. Reasonable experience in supply and installation of required equipment
7. Authorized Partner/Distributor/Seller from the Original Equipment Manufacturer
8. Bid validity period of 60 days
9. Affidavit on Legal Paper to the effect that not blacklisted and rendered ineligible for corrupt and fraudulent practices by any Public Sector Organization/Division/Ministry
10. Compliance with Schedule of Requirements (**Annex - A**)
11. Submission of required amount of Bid Security with Financial Bid
12. Manufacturer's Standard Warranty with One (01) year onsite warranty including parts and labour and three (03) years for hardware products as per (**Annex - A**)
13. Compliance with Technical Specifications & Scope of Work (**Yes/No**)
14. Technical Brochures/Data Sheets for the Hardware and Licensed Software (**Yes/No**)
15. Original Bidding Documents Duly Signed/Stamped (**Yes/No**)
16. All documents are properly Tagged/labelled (**Yes/No**)



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**(i) Technical Evaluation Criteria (70 marks)**

- o Detailed Technical Evaluation will be done for Bidders who qualify the preliminary Evaluation/Eligibility criterion mentioned above.
- o During the evaluation, the Technical Committee will verify the compliance with Technical specifications. The eligible firms/bidders may be asked to give presentation of proposal on power point (soft copy)/proof of concept on their solution. Marks will be awarded as below:

Parameters against technical evaluation shall be done against 70 Points	Scoring Bracket	Total Points
<b>Year of Experience of Product (OEM Experience)</b>		<b>15</b>
≤ 02 years	0	
≥ 3 < 6 years	8	
≥ 6 < 9 years	12	
≥ 9 years	15	
<b>Technical Specification</b>		<b>40</b>
Technical Specification (Marks divide against the specification of Product)		40
<b>Human Resource</b> (Required a list of technical manpower along with Qualification and CNIC no.)		15
Project manager with experience in HR management /Project management of at least 5 years or above	2	
Two supervisors with minimum experience of 5 years each in similar capacity	3	
< 03 Computer Engineer/Computer Science/ Network Engineer	0	
≥03< 05 Computer Engineer/Computer Science/ Network Engineer	3	
≥05< 08 Computer Engineer/Computer Science/ Network Engineer	5	
≥08 Computer Engineer/Computer Science/ Network Engineer	10	

**\*\* Passing marks are 50 which are necessary to qualify for the Financial Evaluation.**

**(ii) Financial Evaluation Criteria (30 marks)**

- o Financial bids of eligible and technically qualified firms will be opened before the bidder's representatives who wish to attend the tender opening.

**Clarification of Bids**

During evaluation of the bids, the committee may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification will be issued in-writing and the response shall also be in-writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

**Mechanism for Grievance Redressal**

**a) Grievance Redressal Committee**

Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later



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than fifteen days after the announcement of the bid's evaluation report under Rule 35 to the following Grievance Redressal Committee: -

- |                                   |                |
|-----------------------------------|----------------|
| 1. Joint Secretary (Admin) - MoHR | [Chairman]     |
| 2. Deputy Secretary (B&C) - MoHR  | [Member - I]   |
| 3. System & Data Analyst - MoHR   | [Member- II]   |
| 4. IT Expert (Helpline) - MoHR    | [Member - III] |

### **Mechanism for Dispute Resolution**

#### **a) Discussion Period**

If any dispute of any kind whatsoever shall arise between the MoHR and the successful Bidder in connection with any opinion or specification of the provided items or services out of this Agreement, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, or the completion of the agreement (whether during or after the engagement and whether before or after the termination, abandonment or breach of the Agreement), the Parties shall seek to resolve any such dispute or difference through mutual consultation.

#### **b) Referral to Dispute Resolution Committee**

In case the Parties fail to reach agreement within fourteen (14) Days of the date upon which a Party serves notice upon the other with regard to the existence of a dispute, the dispute shall then be referred to the Dispute Resolution Committee. Secretary, MoHR will constitute the committee comprising of two (02) senior members from MoHR and a member recommended by the successful bidder. DRC shall resolve the dispute after giving each party reasonable opportunity of presenting its respective point of view. The decision of which shall be final and binding and shall be enforceable in any court of competent jurisdiction.

## **6. Award of Contract**

### **6.1 Acceptance of Bid and Award Criteria**

The Bidder whose bid is found to be most closely conforming to the Evaluation Criteria prescribed in "Annexure-A" and having the most advantageous bid, if not in conflict with any other law, rules, regulations or policy of the Government of Pakistan, shall be awarded the Contract, within the original or extended period of bid validity.





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## **6.2 Procuring Agency's Right over quantities at the time of Award**

The Procuring Agency reserves the right at/after the time of award of Contract to increase the quantity of goods up to 15% (with fractional component rounded up to the next whole number) and decrease the quantity as per the then current requirements as originally specified in the Schedule of Requirements (**AnnexureA**) without any change in unit price or other terms and conditions.

## **6.3 Notification of Award**

6.3.1 Prior to the expiration of the period of bid validity, the Procuring Agency shall notify to the successful Bidder in writing that his bid has been accepted.

6.3.2 The notification of award shall constitute the formation of the Contract between the Procuring Agency and the successful Bidder.

6.3.3 The enforcement of the Contract shall be governed by Rule 44 of the PPRA2004.

## **6.4 Signing of Contract**

6.4.1 After the notification of award, the Procuring Agency shall send the successful Bidder the Contract Form.

6.4.2 The Contract shall become effective upon affixation of signature of the Procuring Agency and the selected Bidder on the Contract document.

6.4.3 If the successful Bidder, after completion of all codal formalities shows an inability to sign the Contract then its Bid Security shall stand forfeited and the firm may be blacklisted and de- barred from future participation, whether temporarily or permanently. In such situation the Procuring Agency may award the contract to the next most advantageous Bidder or call for new bids.

## **6.5 Performance Guarantee**

6.5.1 On the date of signing of Contract, the successful Bidder shall furnish a Performance Guarantee @ 10% of the total Contract Cost of Lot/Lots, on the Form and in the manner prescribed by the Procuring Agency.

6.5.2 The Bid Security submitted by the successful bidder, at the time of submitting its bid, shall be returned to the Bidder upon signing of contract, successful delivery of goods, furnishing of the performance/bank guarantee and confirmation of the performance/bank guarantee by the MOHR with the Bank of the successful bidder.



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6.5.3 Failure to provide a Performance Guarantee by the successful Bidder is a sufficient ground for annulment of the award and forfeiture of Bid Security. In such event the Procuring Agency may award the contract to the next most advantageous bidder or call for new bids.

## 7. Implementation & Payment Schedule

S. No	Milestone	Time Period	Payment
1	Supply, Installation/ Configuration and Testing of Equipment (Hardware/Software)	6-8 weeks from the date of issuance of supply order.	100%
2	End of performance Guarantee	Performance Guarantee will have to be provided to cover the warranty period of the hardware which will be three (03) year from the date of successful testing and acceptance.	Release of Performance Guarantee



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**Annexure-A**

<b>Sr. No</b>	<b>NAME OF ITEMS</b>	<b>Quantity</b>
<b>Switches (LOT 1)</b>		
1.1	Switch	4 or APA
<b>Passive Equipment &amp; Electric Equipment (LOT 2)</b>		
2.1	Passive Network Equipment & Electric Equipment (Installation, Commissioning & Warranty)	4 or APA
<b>NG-Firewall/ Router (LOT 3)</b>		
3.1	NG-Firewall/ Router	4 or APA
<b>DATA Rack (LOT 4)</b>		
4.1	Data Rack	4 or APA
<b>LED (Lot 5)</b>		
5.1	LED 65" with Moveable Stand	4 or APA
<b>Machinery &amp; Equipment (LOT 6)</b>		
6.1	UPS 5 KVA	4 or APA
<b>CCTV System (LOT 7)</b>		
7.1	CCTV System	4 or APA
<b>Video Conference System (LOT 8)</b>		
8.1	Video Conference System	4 or APA



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**Specifications for Switches (LOT 1)**

Sr. No	Item	Specifications
1.1	Switch	<p>24x RJ45 10/100/1000Mb auto-sensing ports with PoE/PoE+, 4 x 10G SFP+ with integrated Cooper Transceiver modules and PSU.</p> <p>Fully managed Layer 2 switching</p> <p>Layer 3 Lite IPv4 and IPv6 functionality including static routing</p> <p>Must Support VLAN routing interfaces and Protocol-based VLANs</p> <p>Must Support Private VLAN extensions and Private VLAN Edge support</p> <p>Must Support Network Management SNMPv1, Community-based SNMPv2</p> <p>Must have User-based and view based security model</p> <p>Must Support Access control lists (ACL), Time Controlled and MAC/IP Based ACLs</p> <p>Must Support Flow Based QoS Services and Port Based QoS Service Mode</p> <p>Forwarding performance must be not less than 50Mpps</p> <p>Switching capacity must be not less than 40 Gbps</p> <p>Switch offer stacking architecture that allows management of up to four switches from a single IP address</p> <p>3 years' Standard warranty with Professional Support: Next Business Day onsite service.</p> <p>The warranty and specifications (Part No.) must reflect on the authorized portal of the principal</p> <p>Installation, Configuration &amp; Deployment as per requirement</p>



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**Passive Equipment & Electric Equipment (LOT 2)**  
**(Bidder Must Mention Brand while bidding of each Item in LOT 2)**

<b>Passive Network Equipment &amp; Electric Equipment (Installation, Commissioning &amp; Warranty)</b>		
<b>Brands Sr. No 2</b>	<b>Item</b>	<b>Quantity</b>
1	Cat6 UTP Cable 23AWG Low Smoke Zero Halogen 305 Meter Roll (1000 feet min) Compliant to EN50173-1, ISO/IEC11801 Ed2, IEC 61156-5 and EN50288-6-1 standards 100 ohms, 250 MH Compatible with PoE (Power over Ethernet) and PoE+ (Power over Ethernet Plus) which allow to supply equipment's (IP phone, camera, WIFI hotspot) until 13W or 25W	4 or APA
2	Faceplate Single port without Shutter and I/O	20 or APA
3	Faceplate Dual port without Shutter and I/O	10 or APA
4	Cat6 UTP Jack Shuttered (tool less termination)	40 Or APA
5	Back Box Local	30 or APA
6	24port Patch Panel Loaded with toeless termination jacks cat 6	2 or APA
7	Cat6 UTP Patch Cord 1 feet/2feet/1 meter or as per requirement (pre terminated) (IT may vary as per design of the Rack) + Cat6 UTP Patch Cord 1 meter /3 meter /5 meter (pre terminated) (IT may vary as per design or Requirements)	40 + 50 or APA
8	Cable Manager	2 or APA
9	Cable Tie (white) 6 inch packet	5 or APA
10	Cable Tie (white) 8 inch packet	5 or APA
11	PVC Pipe Flexible 1 inch	100 meters or APA
12	PVC Pipe Flexible 1.5inch packet	50 meters or APA
13	Duct 16x38 10ft length	40 or APA
14	Duct 40x40 10ft length	40 or APA



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15	PVC Pipe 2inch with sockets length	40 or APA
16	Cable Tie 10 inch packet	3 or APA
17	Nail packet	2 or APA
18	Rawal Plugs 2 inch box	2 Box or APA
19	Fluke Testing per node	50 or APA
20	Cable Laying Tagging and Termination per feet ( 10% Wastage)	APA
21	Cable Tray for Data & Power with cover per feet	1 Job or APA
22	Smoke Detectors Supplying, Installing, testing and commissioning of all material & complete High Sensitivity Smoke Detection	2 or APA
23	Fire Extinguisher (Carbon Dioxide) small size for Server Room	2 or APA
24	Tool Box (Complete Set)	1 or APA
25	7/36 Cable (100% Copper Cable)	200 Feet or APA
26	7/29 Earth Cable (100% Copper Cable)	200 Feet or APA
27	Main Circuit Breaker (Double Pole) 100 Amp	1 or APA
28	Circuit Breaker (Single Pole) 20 Amp	2 or APA
29	Circuit Breaker (Single Pole) 16 Amp	8 (4 for WAPDA, 4 for UPS) or APA
30	Light Plug	6 or APA
31	Light Plug Bar	4 or APA
32	7/29 Cable (100% Copper Cable)	25 Meter or APA
33	Earth Bar	1 or APA
34	Neutral Bar	1 or APA
35	Surge Protection Device + Bar	1 or APA



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**Specifications for NG-Firewall/Router (LOT 3)**

Sr. No	Items	Specification
3.1	Firewall	<p><b>General Features</b></p> <p>Must Be Listed in 2018 &amp; 2019 Gartner Magic Quadrant for Next Generation Firewall</p> <p>Must Be Listed in 2019 / 2020 ICSA Labs Certified Next Generation Firewall</p> <p><b>Hardware Performance</b></p> <p>Must Have Minimum 1.4 Gbps NGFW</p> <p>Must Have Unrestricted Concurrent User</p> <p>Must Have Minimum 64GB Storage Capacity</p> <p>Must Have Minimum 4 x 1G Ethernet Interfaces</p> <p><b>Network Security Firewall Components</b></p> <p>Intrusion Prevention System (IPS), Anti-Virus &amp; Anti-Malware, Email Security Protection, Local/Cloud-Based Security Sandbox, URL Filtering, Application Control, Bandwidth Management</p> <p>3 Years Complete Security Features License (Perpetual Licence will be given preference)</p> <p>3 Years Software Upgrade &amp; 24x7 Technical Support</p> <p>3 Years Hardware Warranty Service</p> <p>Must Quote Minimum 50 Concurrent Sites-to-site Connection for IPsec VPN</p> <p>Must Quote Minimum 100 Concurrent Users for SSL VPN</p> <p>Must Quote Onsite Configuration &amp; Installation</p> <p>The warranty and specifications (Part No.) must reflect on the authorized portal of the principal</p> <p>Must Quote Training &amp; Certification For 2 Participants</p>



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**Specifications for Data Rack (LOT 4)**

Sr. No	Items	Specifications
4.1	Data Rack	<p>Rack 24U 600x800mm (Width x Depth) minimum for Server, Network Deep Enclosure with Sides Black (Dual Rack optional)</p> <p>The unit shall be designed to provide a secure, managed environment for computer and networking equipment.</p> <p>The unit shall conform to EIA-310 Standard for Cabinets, Racks, Panels and Associated Equipment and accommodate industry standard 19" rack mount equipment</p> <p>Enhanced door ventilation with scalable options capable of cooling high density solutions</p> <p>Tool less 0U mounting provisions for extensive line of Rack Power Distribution Units (PDUs) for high density applications</p> <p>Integrated features and options for horizontal and vertical routing of high-density cabling</p> <p>Vendor-neutral mounting for guaranteed compatibility with all EIA-310 compliant 19" equipment</p> <p>Rack-mount metered PDU - Bidder to check for single or three phase PDUs as per requirement discovered in the survey or as per the requirements of the Servers, Storage and Networking equipment</p> <p>Each Rack is required to be fitted with two PDUs 1 X 32Amps X (20) IEC 320 C13 Inlets</p> <p>Tool less mounting into enclosure ,SNMP enabled , Localized amperage LED indicator ,Universal IEC locking input plug</p> <p>Rack mount fan module (Optional)</p>





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**LED with Moveable Stand Specification (Lot 5)**

Sr. No	Item	Specifications
5.1	<b>LED with Moveable Stand</b>	<p>65-Inch Display features with moveable stand</p> <p>4K UHD picture quality with dynamic Crystal Color for crystal clear Lifelike color; 3-year</p> <p>Android OS, its equipped with MEMC, Micro Dimming, Dolby Audio, DTS Sound, Chromecast built-in function &amp; Google Assistant.</p> <p>Cisco WebEx room kit compatible for a powerful conferencing solution</p> <p>Built-in Wi-Fi and Bluetooth allows for control and content sharing via tablets and mobile phones</p> <p>Intelligent UHD upscaling ensures the highest picture quality for both standard and high definition content</p> <p>Slim, elegant design for easy-to-mount installation</p> <p>Clean cable management</p> <p>System-on-chip (SoC) technology</p> <p>Embedded media player provides an all-in-one digital signage solution</p> <p>4K UHD HDMI cable 10m supports ARC and 10.2 Gbps bandwidth to handle 4K@30fps, 1080p@60fps high resolution with Barely Signal Loss for a smooth audio visual enjoyment</p> <p>The warranty and specifications (Part No.) must reflect on the authorized portal of the principal.</p>



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**Specifications for Machinery & Equipment (LOT 6)**

Sr. No	Item	Specification
6.1	UPS 5 KVA	RATING: 5000VA, Power factor .7 or higher LED Display on-battery regulation $\pm 5\%$ of nominal voltage Line-Interactive, Sine Wave output Frequency 50/60 Hz Audible alarm Automatic Shutdown Backup time: 1 Hour Dry Sealed Maintenance free Batteries Three years warranty

**Specification for CCTV (LOT 7)**

Sr. No.	Item	CCTV System (Camera and NVR)
7.1	CCTV System	6 Cameras with 16 Channel NVR Recording with 2 TB HDD , Channel Network Supported Network Video Recorder, 4 x 1/3 CCD Color 700 TVL IR Weatherproof Cameras PAL, 4 x Power Supply (camera and DVR), 1 x Mouse 1 x Remote Controller, 4 x Weatherproof Bracket for CCTV Camera, installation. (hikvision, Dahua or Equivalent) Warranty: Three Years



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**Specifications for Video Conference System (LOT 8)**

Sr. No	Item	Specifications
8.1	<b>Video Conference System</b>  <b>( Logitech, Polycom adHua etc)</b>	<p><b>Camera</b> Smooth motorized pan, tilt and zoom, controlled from remote or console Lossless HD zoom 90° Field of View Full HD 1080p with Scalable Video Coding (SVC) Autofocus 5 or higher camera pre-sets Far-end control (PTZ) of Conference Cam products Kensington security slot LED to confirm video streaming Standard tripod thread</p> <p><b>Speakerphone</b> Full-duplex performance Acoustic echo cancellation Noise reduction technology Ultra-wideband audio Bluetooth and NFC wireless technology LCD for caller ID, call duration and other functional response LEDs for speakerphone streaming, mute, hold, and Bluetooth wireless pairing Touch controls for call answer/end, volume and mute, Bluetooth – plus camera PTZ, “home” pre-set and fared control Microphones (TX) Four Omni-directional microphones supporting.</p> <p><b>Hub / Cable</b> Central mountable hub for connection of all components Included adhesive solution for under-table mounting Two cables for connection between hub and camera/ speakerphone One USB cable for connection to PC/Mac) AC Power adapter</p> <p><b>Mount</b> Dual purpose mount for wall placement or for elevating the camera on a table</p> <p><b>Compliance and Tools</b> USB 2.0 compliant UVC-compliant video and audio for broad application compatibility Certified for Skype for Business, Cisco compatible, and enhanced integration with Logitech Collaboration Program (LCP) members Downloadable diagnostic tool Field upgradeable firmware tool Downloadable app plug-ins for advanced feature support</p>
	<b>Necessary Documents for bidder</b>	The warranty and specifications (Part No.) must reflect on the authorized portal of the principal



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Annexure - B

**(INTEGRITY PACT)**

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.  
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN  
CONTRACTS WORTH RS. 10.00 MILLION OR MORE**

Contract No. \_\_\_\_\_

Dated \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

..... [name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoP through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder’s fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder’s fee or



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kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

**Name of Buyer:** .....

**Signature:** ..... [Seal]

**Name of Seller/Supplier:** .....

**Signature:** ..... [Seal]



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**LETTER OF INTENT: BID FORM-01**

Bid Ref. No. \_\_\_\_\_

Date of the Opening of Technical Bid

**Name of the Contract:** \_\_\_\_\_

**To:** Ministry of Human Rights, Islamabad

Dear Sir,

Having examined the bidding documents, including Addenda No(s) [insert numbers & Date of individual Addendum], the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the Goods under the above-named Contract in full conformity with the said bidding documents and at the rates/unit prices described in the price schedule provided in Financial Bid or such other sums as may be determined in accordance with the terms and conditions of the Contract. The above amounts are in accordance with the Price Schedules attached herewith and are made part of this bid.

We undertake, if our Financial Bid is accepted, to deliver the Goods in accordance with the delivery schedule specified in the schedule of requirements.

If our Financial Bid is accepted, we undertake to provide a performance security/guarantee in the form, in the amounts, and within the times specified in the bidding documents.

We agree to abide by this bid, for the Bid Validity Period specified in the bidding documents and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Financial Bid you may receive. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in Pakistan.

We confirm that we comply with the eligibility requirements as per ITB clauses 18 & 19 of the bidding documents and have duly provided bid security @ 3% of the total bid value, in the shape of pay order/demand draft/ call deposit in the name of \_\_\_\_\_ with our Financial Bid.

\*We also confirm that if our bid is accepted, that all partners of the joint venture shall be liable jointly and severally for the execution of the contract and the composition on



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the constitution of the joint venture shall not be altered without the prior consent of the President's Secretariat

\*[This clause does not apply if bidder is a single firm]

Dated this [insert:number] day of [insert: month], [insert:year].

**Signed:** \_\_\_\_\_

**In the capacity of:** \_\_\_\_\_ **[insert: title or position]**

**Duly authorized to sign this bid for and on behalf of:** \_\_\_\_\_

**[Insert: name of Bidder]**



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**DOCUMENTARY EVIDENCE: BID FORM-02**

**Name of the Firm:** \_\_\_\_\_

**Bid Reference No:** \_\_\_\_\_

**Date of opening of Bid:** \_\_\_\_\_

Documentary evidence for determining eligibility of the bidders & evaluation of bids. Bidders should only initial against those requirements that they are attaching with the form. Bidders are required to mention the exact page number of relevant document placed in the Bid. Bidders are advised to attach all supporting documents with this form in the order of the requirement as mentioned in column-1.

**Bidders are required to mention the exact page number of relevant documents placed in the Bid.**

<b>Required Documentation</b>	<b>Initials of the Bidder</b>	<b>Supporting Document's Name</b>	<b>Page Number in the Bid</b>
<b>Column:1</b>	<b>Column:2</b>	<b>Column:3</b>	<b>Column:4</b>
1. NTN Certificate			
2. GST Certificate			
3. On Active Tax Payers List of FBR			
4. Registration/Incorporation/Business Certificate			
5. Complete Company profile			
6. Experience of Firm (Assignments of similar nature)			





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7. Original Manufacturer's Authorization Letter			
8. Bid Validity Period of 60 days			
9. Affidavit that the bidder is not blacklisted by any Federal, Provincial Public Sector Organization			
10. Compliance with Schedule of Requirements			
11. Submission of required amount of Bid Security with Financial Bid			
12. Compliance with Technical Specifications			
13. Technical Brochures/Data Sheets			
14. Manufacturer's warranty: 03 year and Onsite Support			
15. Original Bidding Documents Duly Signed/Stamped			
16. All documents should be properly Tagged/labelled			



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**MANUFACTURER'S AUTHORIZATION: BID FORM-03**

**To: Ministry of Human Rights, Islamabad**

WHEREAS [name of the Manufacturer] who are established and reputable Manufacturers of [name and/or description of the goods] having factories at [address of factory] do hereby authorize [name and address of Supplier/ Agent] to submit a bid, and subsequently sign the Contract with you against the Invitation for Bids (IFB) No. \_\_\_\_\_ for the goods manufactured by us.

We here by extend our full guarantee and warranty as demanded for the goods offered for supply by the above firm against this Invitation for Bids.

**Signature:** -----

**Designation:** -----

**Official Stamp:** -----

*\*\*\* [This letter of authority should be on the letter head of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid].*



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**FIRM'S PAST PERFORMANCE: BID FORM-04**

Name of the Firm: \_\_\_\_\_

Bid Reference No: \_\_\_\_\_

Date of opening of Bid: \_\_\_\_\_

Assessment Period:(Minimum 03Years)

Name of the Purchaser/Institution	Purchase Order No.	Description of Order	Value of Order	Date of Completion	Purchaser's Certificate

**Bidders may use additional Sheets if required.**

**All certificates are to be attached with this form.**

Signature: -----

Designation: -----

Date: -----

Official Stamp: -----



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**FINANCIAL DETAILS: BID FORM-05**

Name of the Firm: \_\_\_\_\_

Bid Ref. No: \_\_\_\_\_

Date of opening of Bid. \_\_\_\_\_

S.#.	Name of the Item	Unit Price (Inclusive of all applicable taxes) *	Qty	Final Total Price (Inclusive of all applicable taxes)
1	2	3	4	5
				(3x4)
<b>Total Price (Inclusive of all applicable taxes)</b>				

User Note: This form is to be filled by the Bidder for each individual item and shall submit with Financial Bid.

\*The quoted price should include the delivery/installation charges.

**FINAL TOTAL PRICE (in words):** \_\_\_\_\_

**Signature:** -----

**Designation:** -----

**Date:** -----

**Official Stamp:** -----



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**PERFORMANCE GUARANTEE - BID FORM 06**

To: **Ministry of Human Rights, Islamabad**

Whereas [Name of Supplier] (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No.[number] dated [date] to supply [description of goods] (hereinafter called "the Contract"). And whereas it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a scheduled bank for the sum of 10% of the total Contract amount as a Security for compliance with the Supplier's performance obligations in accordance with the Contract.

And whereas we have agreed to give the Supplier a Guarantee:-

Therefore, we hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of [Amount of the Guarantee in Words and Figures] and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [Amount of Guarantee]as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the\_\_day of\_\_\_\_\_.

**Signature and Seal of the Guarantors/Bank**\_\_\_\_\_

**Address:** \_\_\_\_\_

**Date:** \_\_\_\_\_



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**CONTRACT AWARD LETTER - BID FORM-07**

**Bid Ref No.:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name of the Tender:** \_\_\_\_\_

**Dear Sir/Madam,**

**AWARD OF CONTRACT**

Having examined your technical bid for the above-mentioned tender through technical evaluation dated: \_\_\_\_\_ and evaluation of financial bid opened on \_\_\_\_\_, Ministry of Human Rights has decided to award the contract to your company. Draft agreement including all the terms and conditions enclosed below, in this regard are being shared with you, you are advised to review it and if agreed, come to Ministry of Human Rights for signing of the agreement.

**(Signature and Stamp)**

**Dated** \_\_\_\_\_



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**FORM OF CONTRACT AGREEMENT**

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the \_\_\_\_ day of \_\_\_\_\_ 2021 \_\_\_\_ between \_\_\_\_\_ (hereinafter called the "Employer") of the one part and \_\_\_\_\_ (hereinafter called the "Contractor") of the other part.

WHEREAS the Employer is desirous that supply and commissioning of IT Equipment herein after called "Work" , viz \_\_\_\_\_ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such supply and commissioning of IT Equipment and the remedying of any defects therein.

NOW this Agreement witnesses as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
  - a) The Letter of Acceptance
  - b) The completed Form of Bid along with Schedules to the Bid
  - c) Conditions of Contract & Contract Data
  - d) The priced Schedule of Prices
  - e) The Specifications
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the supply and commissioning of IT Equipment and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

**Signature of the Contactor**

**Signature of the Employer**

(Seal) \_\_\_\_\_

(Seal) \_\_\_\_\_

**Signed, Sealed and Delivered in the presence of:**

**Witness:**

**Witness:**

\_\_\_\_\_

\_\_\_\_\_

(Name, Title and Address)

(Name, Title and Address)